

**MEETING OF THE NATRONA COUNTY
PUBLIC LIBRARY BOARD
FEBRUARY 10, 2015**

The meeting was called to order at 5:03 pm by Vice President Hampton O'Neill

MEMBERS PRESENT: *Hampton O'Neill, Shannon Dutcher, Kate Sarosy
Melanie Booth*

ALSO PRESENT: *Bill Nelson, Director
Kate Mutch, Public Services Librarian
Greta Lehnerz, Business Manager
John Lawson, Natrona County Commissioner
Beth Worthen, NCPL Foundation
Sherry Good, Friends of the Library
Craig Collins, City of Casper
Shawn Houck, Adbay*

APPROVAL OF AGENDA

*It was moved to approve the agenda with the deletion of Staff Report.
(Dutcher/Sarosy); motion carried.*

PUBLIC COMMENTS

None

DISPOSITION OF MINUTES FROM THE JANUARY 13, 2015 MEETING

It was moved to approve and file the minutes with two corrections for the January 13, 2015 meeting. (Dutcher/Sarosy); motion carried.

FINANCIAL REPORT

*It was moved to approve the Financial Report and pay bills for January, 2015.
(Dutcher/Sarosy); motion carried.*

ELECTION OF PRESIDENT

It was moved to elect Melanie Booth as President. (Dutcher/Sarosy); motion carried.

COMMISSIONER'S REPORT

John Lawson reported the Commission would approve the total cost of repairs to the Prometheus statue but would like three bids or request for bids before authorizing the funds. A FY16 budget letter has been sent by the Commission asking for status quo budget requests. The Commission has also approved four equal payments for the distribution of One Cent #15 funds. NCPL total funds are \$1,754,820 for books and \$132,000 for equipment.

DIRECTORS REPORT

A One Cent #15 proposal for the "We Read" Program has been submitted to the City of Casper.

The Homeless Census conducted January 28, 2015 counted 12 of the 1,132 visitors that day as homeless.

Wyoming Reads is scheduled for Tuesday, May 19. Wyoming Reads books for statewide distribution will be shipped from the Natrona County Public Library this year. The Wyoming State Library is no longer able to provide this service. The bookmobile garage will be used as a shipping receipt, sorting and repackaging area in early April.

Bill introduced Craig Collins, the City of Casper's planner.

Adbay is continuing to work on the website redesign.

The library has received a donation of books from the estate of Jay Lawson. He was the Chief Game Warden of Wyoming for years. The books will be added to the special Hunting and Fishing collection.

The remodel of the checkout desk will begin March 2 and the Edgerton remodel will start March 14.

The Director has solicited bids to repair Prometheus from two firms in Wyoming and two in Colorado. The Colorado firms are not interested in the work. Only one Wyoming firm has responded.

FRIENDS OF THE LIBRARY

Sherry Good reported the Friends have 22 active volunteers including a former cooking teacher who has agreed to chair the Edible Book committee. The Friends also volunteered to host an open house when the Edgerton Branch reopens after remodeling. Sherry also offered Friends help with the distribution of the WY Reads books. Kate Sarosy will attend the Friends meeting on February 18, 2015.

FOUNDATION REPORT

Beth Worthen reported HB76, Public Library Endowment Challenge Program Amendments was passed by the House. It is now in the Senate's Judiciary Committee and has until February 27 to be moved out of committee. The Foundation has reached out to Converse County as a fundraising partner if HB76 passes. Current donations are being placed in savings. Adbay will present a draft of the Awareness Campaign at the March Foundation meeting.

OLD BUSINESS

GSG Architecture is continuing to work on the Remediation Plan. Asbestos testing has been completed and GSG will attend the March meeting to present their findings and cost estimates.

Melanie Booth will have sample drafts of the NCPL Policy Manual edits for the March Board meeting.

Shawn Houck updated the Board on the Awareness Campaign's progress.

NEW BUSINESS

The Board discussed potential topics for a Board retreat. Melanie will send an online scheduler of potential dates and times to the Board members.

The Board moved to change the March Board meeting to Wednesday, March 4 at 5pm. (Dutcher/Sarosy); motion carried.

EXECUTIVE SESSION

It was moved to go into Executive Session at 6:50pm to discuss land and personnel. (Dutcher/O'Neill); motion carried. The Board came out of Executive Session at 7:21pm. (Dutcher/O'Neill); motion carried.

ADJOURNMENT

It was moved to adjourn the meeting at 7:23pm. (Dutcher/Sarosy); motion carried.

Shannon Dutcher
[Signature]
R. Sarosy

Melanie H. Booth
[Signature]